

Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 10/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Department: 00 - UNDESIGNATED						
01.00.47501.00	FAIRFAX	1,940,832.00	1,940,832.00	161,736.00	646,944.00	-1,293,888.00 33.33 %
01.00.47502.00	ROSS	1,949,787.00	1,949,787.00	162,482.25	649,929.00	-1,299,858.00 33.33 %
01.00.47503.00	SAN ANSELMO	3,376,047.00	3,376,047.00	281,337.25	1,125,349.00	-2,250,698.00 33.33 %
01.00.47504.00	SLEEPY HOLLOW	1,066,208.00	1,066,208.00	89,480.67	357,922.68	-708,285.32 33.57 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	394,757.00	394,757.00	32,896.42	131,585.68	-263,171.32 33.33 %
01.00.47508.00	PRIOR AUTHORITY MERA BOND	38,288.00	38,288.00	3,190.66	12,762.64	-25,525.36 33.33 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	646,332.00	646,332.00	53,861.00	215,444.00	-430,888.00 33.33 %
01.00.49501.00	COUNTY OF MARIN	197,500.00	197,500.00	0.00	0.00	-197,500.00 0.00 %
01.00.49502.00	OES REIMBURSEMENT OUT OF CO	0.00	0.00	0.00	-27,989.49	-27,989.49 0.00 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	219,210.00	219,210.00	0.00	0.00	-219,210.00 0.00 %
01.00.49506.00	RVPA RENTAL	29,556.00	29,556.00	0.00	15,311.91	-14,244.09 51.81 %
01.00.49507.00	LAIF INTEREST	7,000.00	7,000.00	3,279.69	6,130.40	-869.60 87.58 %
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00 0.00 %
01.00.49510.00	PLAN CHECKING FEES	245,000.00	245,000.00	18,952.15	57,990.70	-187,009.30 23.67 %
01.00.49511.00	RE-SALE INSPECTION FEES	44,000.00	44,000.00	5,654.40	19,220.40	-24,779.60 43.68 %
01.00.49512.00	MISCELLANEOUS INCOME	2,500.00	2,500.00	4,614.97	5,342.52	2,842.52 213.70 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	0.00	0.00	4,513.72	4,513.72 0.00 %
01.00.49516.00	GRANTS/DONATIONS	10,000.00	10,000.00	0.00	0.00	-10,000.00 0.00 %
01.00.49523.00	APPARATUS REPLACEMENT	300,000.00	300,000.00	19,157.50	146,740.00	-153,260.00 48.91 %
01.00.49524.00	TECHNOLOGY FEES	21,700.00	21,700.00	1,852.11	5,919.38	-15,780.62 27.28 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00 0.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00 0.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	-21.34	-15,021.34 0.14 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00 0.00 %
Department: 00 - UNDESIGNATED Total:		10,596,007.00	10,596,007.00	838,495.07	3,373,095.20	-7,222,911.80 31.83 %
Revenue Total:		10,596,007.00	10,596,007.00	838,495.07	3,373,095.20	-7,222,911.80 31.83 %
Expense						
Department: 00 - UNDESIGNATED						
01.00.60000.00	REGULAR SALARIES	3,703,233.00	3,703,233.00	292,905.11	1,192,998.90	2,510,234.10 32.22 %
01.00.60010.00	TEMPORARY HIRE	15,000.00	15,000.00	0.00	19,319.59	-4,319.59 128.80 %
01.00.60020.00	MINIMUM STAFFING	680,000.00	680,000.00	66,321.07	262,961.67	417,038.33 38.67 %
01.00.60021.00	HOURLY OVERTIME	83,000.00	83,000.00	6,610.08	24,149.05	58,850.95 29.10 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	20,000.00	20,000.00	1,156.92	3,645.51	16,354.49 18.23 %
01.00.60025.00	OT OES RESPONSE	0.00	0.00	14,819.65	277,314.20	-277,314.20 0.00 %
01.00.60026.00	OT TRAINING	40,000.00	40,000.00	0.00	352.09	39,647.91 0.88 %
01.00.60027.00	HOLIDAY	181,977.00	181,977.00	13,668.07	56,090.84	125,886.16 30.82 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	22,000.00	22,000.00	941.39	941.39	21,058.61 4.28 %
01.00.60029.00	FLSA O/T	105,183.00	105,183.00	7,502.45	27,077.16	78,105.84 25.74 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00 0.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00 0.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	1,200.00	2,400.00 33.33 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	2,200.00	5,800.00 27.50 %
01.00.60100.00	RETIREMENT	1,405,860.00	1,405,860.00	59,973.81	869,538.21	536,321.79 61.85 %
01.00.60200.00	CAFETERIA HEALTH PLAN	709,006.00	709,006.00	55,036.47	216,928.96	492,077.04 30.60 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	19,364.00	19,364.00	1,574.64	6,298.56	13,065.44 32.53 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	551,951.00	551,951.00	105,746.00	211,292.00	340,659.00 38.28 %
01.00.60220.00	PAYROLL TAXES	78,101.00	78,101.00	5,644.74	26,848.21	51,252.79 34.38 %
01.00.60221.00	HOUSING ALLOWANCE	44,400.00	44,400.00	3,600.00	14,400.00	30,000.00 32.43 %
01.00.60223.00	UNIFORM REIMBURSEMENT	24,120.00	24,120.00	1,830.00	7,350.00	16,770.00 30.47 %

Budget Report

For Fiscal: 2018-2019 Period Ending: 10/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	102,546.00	102,546.00	7,868.26	31,872.56	70,673.44	31.08 %
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	877,913.00	877,913.00	27,902.83	136,979.23	740,933.77	15.60 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	26,950.00	26,950.00	15,189.00	15,189.00	11,761.00	56.36 %
<u>01.00.62988.00</u>	FUEL	0.00	0.00	-10,353.39	0.00	0.00	0.00 %
<u>01.00.62999.00</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		9,071,204.00	9,071,204.00	679,037.10	3,404,947.13	5,666,256.87	37.54 %
Department: 05 - ADMINISTRATION							
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	26,000.00	26,000.00	325.82	10,528.73	15,471.27	40.50 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	131,316.00	131,316.00	10,050.75	39,085.03	92,230.97	29.76 %
<u>01.05.61106.00</u>	CONTRACT SERVICES - MCFD	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	0.00	912.00	9,088.00	9.12 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	190.75	831.84	1,968.16	29.71 %
<u>01.05.61120.00</u>	CONTRACT SERVICES-SAN ANSELM	80,000.00	80,000.00	320.50	0.00	80,000.00	0.00 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	25,000.00	25,000.00	2,299.50	8,947.08	16,052.92	35.79 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	8,000.00	8,000.00	0.00	1,024.83	6,975.17	12.81 %
<u>01.05.61127.00</u>	HEALTH AND WELLNESS	24,690.00	24,690.00	255.00	1,075.00	23,615.00	4.35 %
<u>01.05.61129.00</u>	HIRING EXPENSES	5,300.00	5,300.00	423.50	5,061.20	238.80	95.49 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	0.00	1,493.88	2,506.12	37.35 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	831.86	3,668.14	18.49 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	0.00	541.62	458.38	54.16 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	0.00	3,359.87	8,640.13	28.00 %
Department: 05 - ADMINISTRATION Total:		634,606.00	634,606.00	13,865.82	73,692.94	560,913.06	11.61 %
Department: 10 - OPERATIONS							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	16,600.00	16,600.00	0.00	0.00	16,600.00	0.00 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	4,000.00	4,000.00	2,214.00	2,214.00	1,786.00	55.35 %
<u>01.10.60065.02</u>	EXPLORER POST	15,825.00	15,825.00	0.00	0.00	15,825.00	0.00 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	40,000.00	40,000.00	0.00	5,799.03	34,200.97	14.50 %
<u>01.10.61100.00</u>	DISPATCH	164,678.00	164,678.00	43,474.31	87,620.15	77,057.85	53.21 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	71.81	389.11	3,610.89	9.73 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	703.58	296.42	70.36 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	0.00	8,925.00	0.00	100.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	41,473.00	41,473.00	0.00	41,473.00	0.00	100.00 %
<u>01.10.61115.00</u>	LIABILITY INSURANCE	0.00	0.00	-15,189.00	0.00	0.00	0.00 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	208.80	1,791.20	10.44 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	10,896.00	10,896.00	0.00	110.24	10,785.76	1.01 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	0.00	1,121.64	2,878.36	28.04 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	20,000.00	20,000.00	1,651.07	6,324.22	13,675.78	31.62 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	71.73	1,966.12	5,533.88	26.21 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	0.00	0.00	5,700.00	0.00 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	375.73	6,524.27	5.45 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	10,000.00	10,000.00	561.88	1,696.84	8,303.16	16.97 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	45.81	4,228.02	17,271.98	19.67 %
<u>01.10.63140.00</u>	HYDRANTS	21,000.00	21,000.00	0.00	16,443.00	4,557.00	78.30 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.10.63160.00</u>	TURNOUTS	15,765.00	15,765.00	0.00	0.00	15,765.00	0.00 %
<u>01.10.63165.00</u>	GRANT EXPENSE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,288.00	38,288.00	0.00	38,288.18	-0.18	100.00 %
Department: 10 - OPERATIONS Total:		495,050.00	495,050.00	32,901.61	217,886.66	277,163.34	44.01 %
Department: 14 - FACILITIES							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	529.68	14,470.32	3.53 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	877.34	877.34	14,122.66	5.85 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	449.80	14,550.20	3.00 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	40,000.00	40,000.00	0.00	3,456.44	36,543.56	8.64 %
<u>01.14.61703.00</u>	WATER	6,750.00	6,750.00	0.00	2,299.84	4,450.16	34.07 %

Budget Report

For Fiscal: 2018-2019 Period Ending: 10/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	0.00	2,563.00	0.00 %
<u>01.14.61705.00</u>	TELEPHONE	38,000.00	38,000.00	1,887.56	9,348.47	28,651.53	24.60 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	9,780.00	9,780.00	0.00	48.06	9,731.94	0.49 %
<u>01.14.62501.00</u>	FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63040.00</u>	APPLIANCES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	204.45	561.02	10,438.98	5.10 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	0.00	5,327.69	7,172.31	42.62 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	0.00	21,700.00	0.00 %
	Department: 14 - FACILITIES Total:	230,293.00	230,293.00	2,969.35	22,898.34	207,394.66	9.94 %
	Department: 15 - COMMUNITY RISK REDUCTION						
<u>01.15.60220.00</u>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	0.00	17.76	-17.76	0.00 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	0.00	493.06	4,006.94	10.96 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,500.00	8,500.00	0.00	1,459.58	7,040.42	17.17 %
	Department: 15 - COMMUNITY RISK REDUCTION Total:	13,000.00	13,000.00	0.00	1,970.40	11,029.60	15.16 %
	Department: 25 - FLEET						
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	9,100.00	9,100.00	418.42	445.16	8,654.84	4.89 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	107,500.00	107,500.00	60.00	21,968.75	85,531.25	20.44 %
<u>01.25.62988.00</u>	FUEL	36,000.00	36,000.00	12,834.86	13,532.78	22,467.22	37.59 %
<u>01.25.62989.00</u>	PARTS VEHICLE	9,500.00	9,500.00	129.36	2,656.74	6,843.26	27.97 %
	Department: 25 - FLEET Total:	162,100.00	162,100.00	13,442.64	38,603.43	123,496.57	23.81 %
	Expense Total:	10,606,253.00	10,606,253.00	742,216.52	3,759,998.90	6,846,254.10	35.45 %
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-10,246.00	-10,246.00	96,278.55	-386,903.70	-376,657.70	3,776.14 %
	Fund: 15 - VEHICLE FUND						
	Revenue						
	Department: 00 - UNDESIGNATED						
<u>15.00.51999.00</u>	TRANSFERS IN	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
	Department: 00 - UNDESIGNATED Total:	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
	Revenue Total:	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
	Expense						
	Department: 00 - UNDESIGNATED						
<u>15.00.63154.00</u>	VEHICLE PURCHASE	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
	Department: 00 - UNDESIGNATED Total:	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
	Expense Total:	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	-135,000.00	-135,000.00	0.00	0.00	135,000.00	0.00 %
	Report Surplus (Deficit):	-145,246.00	-145,246.00	96,278.55	-386,903.70	-241,657.70	266.38 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	10,596,007.00	10,596,007.00	838,495.07	3,373,095.20	-7,222,911.80	31.83 %
Revenue Total:	10,596,007.00	10,596,007.00	838,495.07	3,373,095.20	-7,222,911.80	31.83 %
Expense						
00 - UNDESIGNATED	9,071,204.00	9,071,204.00	679,037.10	3,404,947.13	5,666,256.87	37.54 %
05 - ADMINISTRATION	634,606.00	634,606.00	13,865.82	73,692.94	560,913.06	11.61 %
10 - OPERATIONS	495,050.00	495,050.00	32,901.61	217,886.66	277,163.34	44.01 %
14 - FACILITIES	230,293.00	230,293.00	2,969.35	22,898.34	207,394.66	9.94 %
15 - COMMUNITY RISK REDUCTION	13,000.00	13,000.00	0.00	1,970.40	11,029.60	15.16 %
25 - FLEET	162,100.00	162,100.00	13,442.64	38,603.43	123,496.57	23.81 %
Expense Total:	10,606,253.00	10,606,253.00	742,216.52	3,759,998.90	6,846,254.10	35.45 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-10,246.00	-10,246.00	96,278.55	-386,903.70	-376,657.70	3,776.14 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
Revenue Total:	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
Expense						
00 - UNDESIGNATED	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
Expense Total:	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-135,000.00	-135,000.00	0.00	0.00	135,000.00	0.00 %
Report Surplus (Deficit):	-145,246.00	-145,246.00	96,278.55	-386,903.70	-241,657.70	266.38 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-10,246.00	-10,246.00	96,278.55	-386,903.70	-376,657.70
15 - VEHICLE FUND	-135,000.00	-135,000.00	0.00	0.00	135,000.00
Report Surplus (Deficit):	-145,246.00	-145,246.00	96,278.55	-386,903.70	-241,657.70

Ross Valley Fire Department
Fire Board Meeting
October 10, 2018

All board members present.

Open time: no public addressed the board

Board and staff requests: President Brekhus asked for staff photos and names on the website. Chief Weber replied that he will get them on the website. In addition, he will have the entire Admin Staff attend a future board meeting so that the board can meet them.

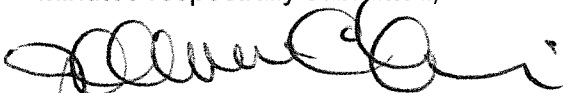
Consent: M/S Kuhl/Finn to approve as presented. All ayes.

Contract for Services – Fire Prevention – Chief Weber reviewed the staff report and the fiscal impact. In the near future, staff will be looking at the Fire Prevention Services and the possibility of adding a FTE. Staff will work on options and provide a report and for discussion at a future board meeting. M/S Lacques/Brown to approve contract with 4LEAF. All ayes.

Update on Fire Prevention Activities: Chief Weber provided a report on the options that will be looked at before the next fire season. This may include a multi-year grant, organizing defensible space inspections, and continuing with FireWise Community creations. At a future board meeting, there will be discussions regarding planning, options, multi-year plans, etc.

Next meeting: Wednesday, November 14, 2018.

Minutes respectfully submitted,



JoAnne Lewis
Administrative Assistant

AGENDA ITEM # 30
Date 11/14/18